

Village Charter Academy
Board Minutes
September 19, 2021@ 9:00 a.m.
Village Charter Academy, zoom
7357 Jordan Ave. Canoga Park, CA, 91303

Minutes

I. Call To Order

II. Roll Call

	Present	Absent
Diane Pritchard	_ x _	_ _ _
Michael Heatherton	_ x _	_ _ _
Cheryl Sanders	_ _ _	_ x _
Susan Pritchard-Musone	_ x _	_ _ _
Elayne Berg-Wilion	_ _ _	_ x _
Jirusha Lopez	_ x _	_ _ _

III. Public Comment- No Public Comments

IV. Approval Of Minutes: Move to approve minutes from August 28, 2021 by Pritchard-Musone , seconded by Lopez. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

V. Reports/Updates-

1. Academic Excellence- reviewed goals for 21-22 SY
2. Community Partnership- reviewed goals for 21-22 SY
3. Fiscal Advisory-reviewed goals for 21-22 SY, reviewed monthly fiscal report
4. Directors Reports
 - i. Operations
 - a. Enrollment- Approx 281 students
 - b. Facilities-We have been doing weekly testing. The process has been getting smoother and we are able to test the whole school between 8-10. We receive most of the results on Saturday. We have developed a system to notify families in a class that they need to quarantine. The teachers and staff have gone above and beyond this year with all the additional Covid requirements.
 - c. Calendar/School Activities-
 - September 20- Fire Drill
 - September 21- Coffee with the Directors
 - September 24- Progress Reports Due
 - September 29- Home/School Connection - VIRTUAL
 - September 30- SRA Virtual/Earthquake Drill
 - October 4-8- Fall Break
 - October 20- Committee Meetings
 - October 21- Earthquake Drill/Great Shake
 - ii. Academics

- a. Professional Development- Pupil Free Day Professional Development
Sep 3, 2021 - Multi-Tiered Systems of Support
- b. School-Wide Reports/Sub-Group Academic Report-
STAR Reading and Math Assessments- August 30-September10
DIBELS-September 13-September 24
Initial ELPAC testing was completed to identify new students who are English Learners.
- iii. Intervention
 - a. SPED/RTI
44 active students with IEP's. One student in progress for initial. Numerous make up and overdue assessments due to COVID and LAUSD suspending testing last year.
New Coordinators are supporting teachers, establishing their roles, and training classroom assistants. We have a new data program called EXPATIATE which will assist us in efficiently and effectively monitoring students. More information to come next month as we input data.
 - b. Leadership
4th and 5th graders are applying for leadership. Great response from students.

VI. Policy Review, Agenda Items for Discussion and Possible Action

- 1. Motion to accept Fiscal Policies as previously adopted by Pritchard-Musone , second by Heatherton . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

- 2. Motion to approve Safe School Plan by Lopez, seconded by Pritchard . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

- 3. Discussion of options for COVID-19 Policy for employees. Kletter will consult with legal counsel and present a draft policy at the next meeting.

VII. Budget Report and Budget Related Items for discussion and Possible Action

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Pritchard-Musone , seconded by Lopez . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

2. Motion to approve application for PPP Loan Forgiveness by Heatherton , seconded by Pritchard . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	

Motion to adjourn meeting at 10:22am by Pritchard-Musone , seconded by Lopez . Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	